

MAITLAND FAMILY SUPPORT INC ANNUAL REPORT 2024-2025



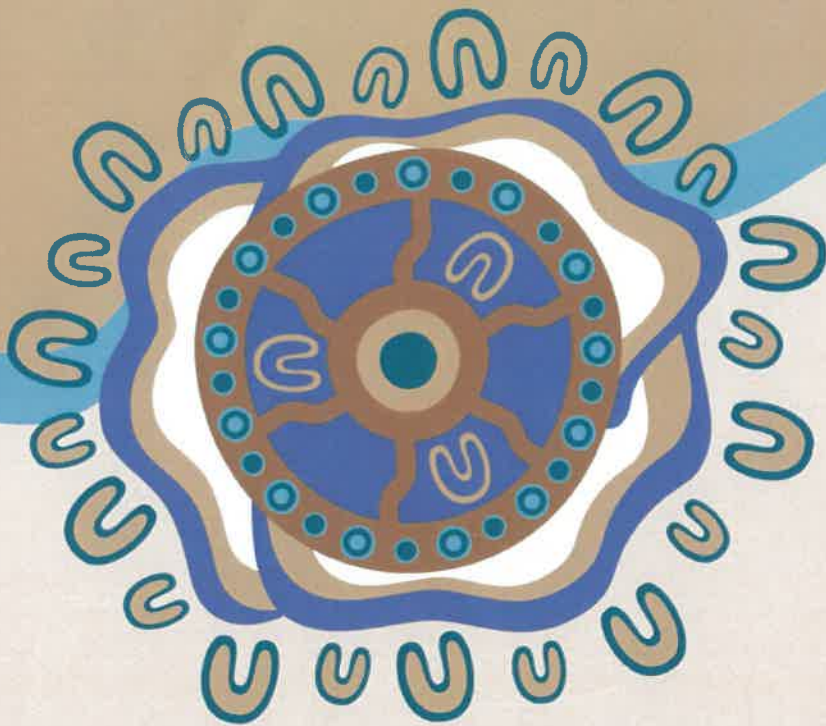
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AGM Agenda

2024-2025

Acknowledgment of Country	Uncle Leon	Page 3
Our Story- welcome	Teineka Silva- Chair	Page 4
Chairperson's Report	Teineka Silva	Page 5
Manager's Report	Sheena Harvey	Page 8
Our People & Supports	Sheena Harvey	Page 9 & 10
Our impact- Services & Programs	MFS Staff	Page 11
Audited Financial Statement	Amy Balckwood- Treasurer	Page 14
Election of Office Bearers 2025-2026	Amorelle Dempster- Returning Officer	N/A
Confirmation of goodCom Audit 2025-2026 Auditor	Amorelle Dempster- Returning Officer	N/A
Closure	MFS Elected Chairperson	N/A



Maitland Family Support Acknowledgement

Maitland Family Support sits on the lands of Wonnarua, Awabakal and Worimi Countries. We acknowledge the Aboriginal and Torres Strait Islander people as the traditional custodians of the land and pay our respects to Elders past, present and emerging.

We recognise and respect cultural heritage, beliefs and relationships with the land and are committed to contributing to a positive future of our Indigenous communities.



Our story

Maitland Family Support Inc. (MFS) is a not-for-profit community based incorporated association endorsed as a charity with PBI and Deductible Gift Recipient status. We have a long history of providing support to the Maitland region starting in 1982. The organisation then functioned as the Maitland Community Resource Centre in the 1990s, which included programs for employment, children's services and family support, before becoming more focused on families as the Maitland Family Support Scheme in the 2000s.

Today MFS offers support to the Maitland community to improve the outcomes for children and their families, providing this as early as possible when facing challenges. Our supports include:

- Case management coordination
- Parent education and information
- Group program delivery of parenting and practical life skills eg healthy relationships, budgeting
- Professional development sessions
- Supported Playgroups
- Generalist Counselling
- Family Group Conferencing
- Social experiences
- Referral and advocacy
- Food assistance and material aid

We share our activities on social media through our Facebook page and on our website www.mfss.com.au.

Maitland Family Support Inc. operates with a strength-based approach. We aim to meet families where they are, addressing a range of presenting issues with a view to looking at 'what is going well' and from there help the family build confidence and recognise their own skills and strengths. The staff, volunteers and management committee of Maitland Family Support are governed by a Code of Ethics and Conduct that requires professionalism, non-judgement, confidentiality, and an open approach and attitude to our work. Our Mission, Vision and Values guides our practice at all times and we are proud to have clients and services recommend us to their peers in times of need.

Our mission

For families in the local Maitland communities to be connected, resilient, and achieve safer and more nurturing environments for their children.

Our vision

Children and families who thrive in a community where they feel connected, safe and proud.

Our values

Respect: We work together as a services to create relationships based on trust and respect. Trust and respect for all people in their diversity of ages, genders, families, socio-economics, cultures and religions.

Resilience: We recognise the resilience of individuals and families, focusing on the potentials, strengths, interests, abilities, knowledge and capabilities of all people.

Inclusion: We ensure that families have access to a supportive, respectful and inclusive service.

Safety: We hold that the core of all our work with families is the safety, health and wellbeing of children and young people.

Accountability: We will be accountable in all aspects of our work and service delivery.



**MAITLAND
FAMILY
SUPPORT INC**

Funded by Family & Community Services
ABN 69 355 650 377

**Agenda and Minutes of the 2024 Maitland Family Support Incorporated Annual General Meeting
Monday 18th November 2024**

Present: Kathryn Martin, Samantha Kulupach, Amy Blackwood, Angela Findley, Teineka Silva (online), Sophie Lannigan
Meeting opened: 4:20 pm
Meeting Chaired by: Samantha Kulupach
Minute Taker: Teineka Silva (online)

All preliminary paperwork before the meeting starts including payment of annual fee, completion of nomination forms.

Agenda Item	Discussion	Moved by	Action / By who / By when
Acknowledgement of Country: Angela Findley			
1. Apologies:	Belinda Reed, Leon Hammond, Rebecca McGregor, Ido van der Schaaf		
2. Minutes of 2023 AGM	Motion: That the minutes of the Annual General Meeting dated November 14 th , 2023, be accepted as true and correct	Motion: That the minutes of the AGM, 14/11/2023, be accepted as true and correct minutes. Moved: Angela Findley Second: Kathryn Martin	
3. Business arising from the 2023 AGM minutes	No		
4. Reports	Chairperson's Report: Presented by Teineka Silva Treasurer's Report: Presented by Kathryn Martin	Motion: The Annual Reports be accepted as presented	

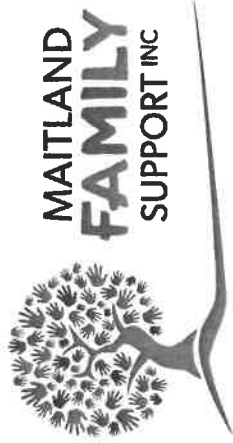


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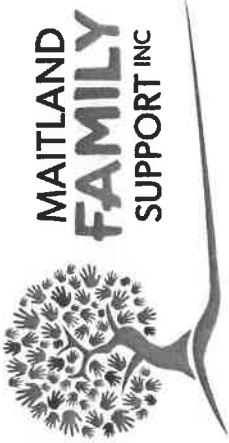
		<p>Managers' Report: Presented by Kathryn Martin</p>	<p>Moved: Teineka Silva Second: Samantha Kulupach</p>
<p>5.</p>	<p>Election of Members to Office</p>	<p>Officers Nominations recorded on nomination forms. All positions were declared vacant. Voting was not required. The following people were elected as Officers of the Management Committee</p>	<p>Chairperson – Teineka Silva Vice Chairperson – Samantha Kulupach Treasurer – Amy Blackwood Secretary – Teineka Silva (Acting) Public Officer – Kathryn Martin Moved: Angela Findley Second: Kathryn Martin</p>
<p>6.</p>	<p>Ordinary Members</p>	<p>The following people were elected as Ordinary Members of the Management Committee. Their nominations are recorded on the nomination forms. Ordinary Member: Angela Findley Ordinary Member: Leon Hammond Ordinary Member: Belinda Reed</p>	<p>Ordinary Members voted in: Leon Hammond Angela Findley Belinda Reed</p>
<p>7.</p>	<p>Auditor</p>	<p>The current auditor is Acumon. Challenging to get financial statements from Auditor on time. There were mistakes that Kathryn Martin found and needed to be corrected. Appointment of new auditor Kathryn proposed Josh Comyns from goodCOM Audit & Assurance. He is the Auditor for Maitland Regional Community Support. He is the Chair of Newcastle Family Support.</p>	<p>Motion: That the new proposal from goodCOM Audit & Assurance to act as our Auditors Vote result: Unanimous</p>



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8. General Business	Account Signatories	Motion: No motion
	<p>Current signatories: Kathyn Martin, Samantha Kulupach, Amy Blackwood, Teineka Silva</p> <p>New Signatories: Ido van der Schaaf – Administration Officer</p>	<p>Motion to add Ido van der Schaaf as a new Authorised Signatory to account. Moved: Samantha Kulupach Seconded: Angela Findley</p>
9. Strategic Plan	<p>Teineka Silva has emailed Paul Bullen to continue the strategic plan now that we have the consultation notes. Committee agreed that Paul Bullen can go with a format he already has. Strategic Plan will be for 5 years to match funding.</p>	<p>Teineka Silva to follow up with Paul Bullen</p>
10. Meeting Dates	<p>December Committee Meeting - Change meeting date due to packing hampers 9-6pm – No December meeting will do a Christmas dinner with staff and committee members. Partners and children welcome. As a thank you to staff the Committee agreed to cover the cost of staff meals. Wednesday 11th December 6pm The Windsor 2025 Meeting Tuesday 11th Feb 4pm at Maitland Family Support 2025 AGM Date Early Dec 2025 – date to be made in 2025</p>	<p>Teineka Silva to book a table at The Windsor Hotel. Book a table near the outdoor play area.</p>



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**Next AGM Meeting: December 2025 (date to be decided at next meeting)
Meeting Closed: 5:20pm**

<p>Minutes written by: Teineka Silva</p>	<p>Position: Chairperson</p> <p>Signature: <u><i>Teineka Silva</i></u> <small>Teineka Silva (Dec 3, 2024 16:33 GMT+11)</small></p> <p>Date: Dec 3, 2024</p>
<p>Minutes read and approved by: Samantha Kulupach</p>	<p>Position: Vice Chairperson</p> <p>Signature: <u><i>Samantha Kulupach</i></u> <small>Samantha Kulupach (Dec 4, 2024 08:55 GMT+11)</small></p> <p>Date: Dec 4, 2024</p>

Chairperson's Report

It is with great pride and gratitude that I present the Maitland Family Support (MFS) Chairperson's Report for 2024–2025, on behalf of the Board of Management. This year has been one of significant transition, renewal, and growth – both in leadership and in the delivery of our services across the Maitland community.

Leadership Transitions

This year, we said a heartfelt farewell to our long-serving Manager, Kathryn Martin, who dedicated four years to leading MFS with professionalism, compassion, and an unwavering commitment to the wellbeing of local families. Kathryn's contribution has been immense, particularly in strengthening early intervention partnerships, enhancing service delivery systems, and championing family-centred practice. The Board sincerely thanks Kathryn for her outstanding service and wishes her every success in her future endeavours.

We were also delighted to welcome our new Manager, Sheena Harvey, who joined MFS in 2025. Sheena brings with her over 24 years of executive leadership experience across the not-for-profit, health, community, and welfare sectors. She is a passionate, values-driven leader with strong expertise in governance, organisational growth, strategic planning, and community engagement.

Since commencing, Sheena has brought fresh energy and vision to MFS – strengthening internal processes, developing a comprehensive Business Continuity Plan, and leading successful grant and tender applications. The Board extends its full support and appreciation to Sheena as she continues to guide MFS through this exciting new chapter.

Staffing and Team Development

The MFS team continues to demonstrate remarkable resilience, collaboration, and professionalism. This year, we farewelled Family Worker Sophie and warmly welcomed Patience, who has already proven to be a valuable addition to the team and Lucille, a student from Switzerland. Under Sheena's leadership, the team has implemented an internal communication plan outlining expectations for supervision, team meetings, and professional practice. The introduction of weekly "team huddles" has strengthened workplace culture and created a greater sense of cohesion and mutual support.

Staff have also engaged in a wide range of professional development opportunities, including First Aid, Mental Health First Aid, Group Supervision training, and specialised workshops. This further reflects the organisation's ongoing investment in professional learning and service quality.

Service Delivery and Community Impact

Maitland Family Support continues to deliver high-quality, place-based services that respond to the needs of local families. Throughout 2024–2025, the organisation has supported families through case management, parenting programs, playgroups, food assistance, and community events that foster connection and belonging.

Key highlights include:

- NAIDOC Family Fun Day and Cultural Excursion to Murrook, celebrating community and culture.
- Delivery of parenting programs such as Circles of Security, 123 Magic, and Women's Choice and Change, in partnership with local organisations.
- Ongoing partnerships with Foodbank, Slow Food Hunter Valley, and Petani, resulting in over 7,000 individual food serves distributed across the year.

Despite increasing community need and limited resources, the MFS team continues to exceed expectations and achieve outcomes that surpass Department of Communities and Justice (DCJ) benchmarks – a testament to their dedication and professionalism.

Governance and Strategic Progress

The Board has continued to prioritise governance, sustainability, and strategic growth. This year, the Board endorsed the new Business Continuity Plan, engaged with Management Alternatives for ongoing policy and strategic planning support, and assisted in preparations for the upcoming DCJ Community and Family Support contract (2026–2031).

A key milestone for the organisation was the submission of a major Family Preservation Tender. This tender represents a significant opportunity for future expansion and greater community impact.

Financially, MFS remains stable and the Board acknowledges the hard work of Sheena, Ido, and our Treasurer, Amy Blackwood, for their diligence in ensuring accountability, compliance, and sound financial management.

Looking Ahead

As we look forward to 2025–2026, the Board remains optimistic about the organisation’s direction and future opportunities. Our priorities for the coming year include:

- Supporting Sheena and the team to complete the Policy Review and update the Staff Handbook.
- Reviewing all programs to ensure alignment with the new DCJ Community and Family Support framework.
- Exploring additional funding opportunities to sustain food assistance and parenting programs.
- Continuing to strengthen workplace wellbeing and professional practice.

Acknowledgements

On behalf of the Board, I extend my deepest gratitude to Sheena and the entire MFS team – Bec, Ido, Michelle, Amorelle, Jane, and Patience – for their commitment, passion, and professionalism. I would also like to thank our valued partners, including the Department of Communities and Justice, Maitland City Council, Foodbank, Relationships Australia, Carries Place and many other community organisations that work alongside us to strengthen families.

To my fellow Board members – Samantha Kulupach (Vice President), Amy Blackwood (Treasurer), and all committee members – thank you for your ongoing support, insight, and commitment to good governance.

A special mention to committee members Angela Findlay, Belinda Reed, and Uncle Leon Hammond for their continued support, wisdom, and dedication to the values and vision of Maitland Family Support. Your contributions have been invaluable to the success and strength of our organisation.

Finally, to the families who trust us to walk alongside them – thank you. Your resilience and courage continue to inspire everything we do.

Together, we look forward to another year of growth, collaboration, and community connection, as Maitland Family Support continues to empower families and build a stronger Maitland.

Teineka Silva
Chairperson
Maitland Family Support



Manager's Report

It is a privilege to present my first Manager's Report for Maitland Family Support. I commenced in the role on 26 May 2025, and it has been a pleasure to join a dedicated team working hard to support families and children across our community.

Firstly, I would like to acknowledge the contribution of outgoing Manager, Kathryn Martin. It is easy to see she led the service with great care and commitment. Under her leadership, Maitland Family Support continued to deliver high-quality, family-centred services and strengthen connections within the local community and it is important her reflection on 2024/25 is included in this years AGM Managers report. *"During the past year, highlights have included welcoming new staff members, expanding our capacity to reach more families, and continuing to provide responsive, practical support when and where it's needed most. Our Christmas Hamper's made a meaningful difference to many local families, made possible through generous community donations and the hard work of staff partners and volunteers. We have also continued to build on our collaborations with community partners, schools, and other support agencies to provide coordinated, wraparound support. These partnerships remain vital to ensuring families can access the right help at the right time."* Kathryn Martin

Looking ahead, the team has been actively involved in planning for recommissioning our DCJ TEI contracts under the new program- Community & Family Support (CAFs) commencing in January 2026, contributing to consultations and exploring opportunities to strengthen our service model into the future. This process has encouraged reflection on our strengths, policy in practice, our impact, and how we evolve to meet community needs for the next 5.5years of the CAFs contract. As a small organisation, we achieve a great deal with limited resources. I am proud of the dedication, compassion, and teamwork shown every day by our staff, volunteers, and committee. Thank you to everyone who has supported Maitland Family Support over the past year—your efforts ensure we remain a safe, trusted, and valued service for local families for years to come.

Sheena Harvey
Manager; Maitland Family Support

Our People

MFS Committee Members

Maitland Family Support Inc. is governed by a Management Committee who are responsible for overseeing the high-level function of our organisation. This includes financial management and statutory compliances such as employment, workplace health and safety, and funding expectations. The Committee also led the 2024 Strategic Planning process guiding our organisation for the next three years. The Committee has shown a strong commitment to keeping our small organisation viable with dedication to the families of Maitland. MFS current Management Committee members are:

Teineka Silva	Chairperson & Secretary
Samatha Kulupach	Vice Chair
Amy Blackwood	Treasurer
Leon Hammond	Ordinary Member
Angela Findley	Ordinary Member
Belinda Reed	Ordinary Member

Our Staff

Operationally, MFS functions through the efforts of a small team made up of 4 permanent part-time staff and two casual staff. MFS current staff are:

The passion and hard work of team members is apparent and though there were some significant changes this reporting period the commitment to clients that has become foundational to staff practice, will continue. I would like to highlight the exceptional dedication of Rebecca McGregor who through these significant changes led the team with her expert knowledge and professionalism- thanks Bec!

Sheena Harvey	Manager & Public Officer
Rebecca McGregor	Aboriginal Family Worker
Patience Mutekwa	Family Worker
Ido van der Schaaf	Administration Officer
Michelle Campbell	Casual
Jane Allen	Casual

Our Volunteers

MFS has great support from local community members, volunteers and students. There are far too many to name individually; you know who you are and please accept our biggest thanks for all the hard work you do supporting MFS. Our current lead volunteers are:

Amorelle Dempster	FIL (Food is Life)
Bernadette Greentree	Social Groups
Todd & Lachlan Sheldon	Christmas Toy Drive

Our Supporters & Partners

Maitland Family Support Inc. is grateful for the ongoing relationships we have with our many connections in the community. Through effective collaboration we are able to form stronger initiatives and pathways for community members to build their capacity and enjoy a better quality of life. We thank the following supporters and partners for being a part of MFS in 2024/25:

Partners in parenting programs



Cessnock Family Support Service Inc.



Partners in Food is Life (FIL)

- Slow Food Hunter Valley
- Rotary Club of Maitland Sunrise Inc
- Foodbank NSW & ACT
- Woodberry Community Preschool
- Woodberry Early Learning Centre
- Kiwanis East Maitland
- Glencore and Zeal Futures
- The Nappy Collective
- Share the Dignity
- Petani Community Services
- Susan Roskell Toy & Gift Drive
- Vinnies Coffee Van
- Nebo Farm
- Just Been Laid
- Jemena



Funding our Essential Services

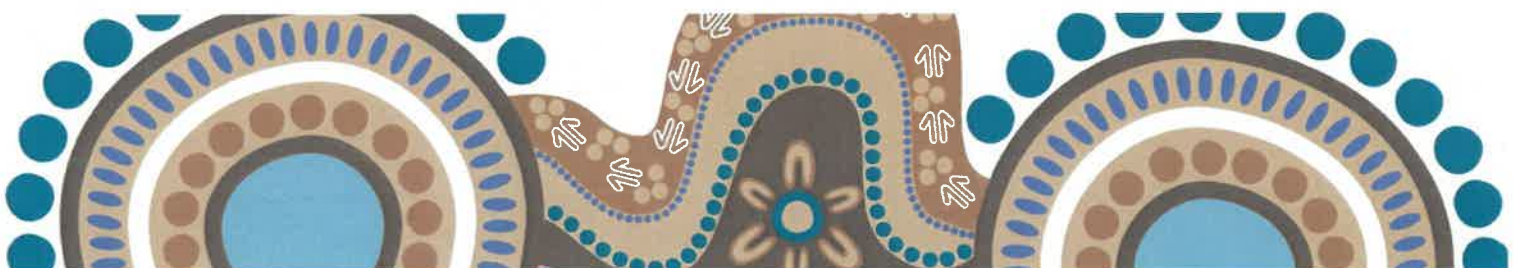
- Maitland City Council
- NSW Premiers Department
- National Indigenous Australians Agency
- East Maitland Bowling Club
- Hunter & Central Coast Primary Health Network
- our anonymous donors and supporters



Communities & Justice

"No act of kindness, no matter how small, is ever wasted"

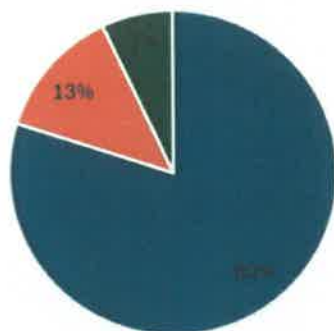
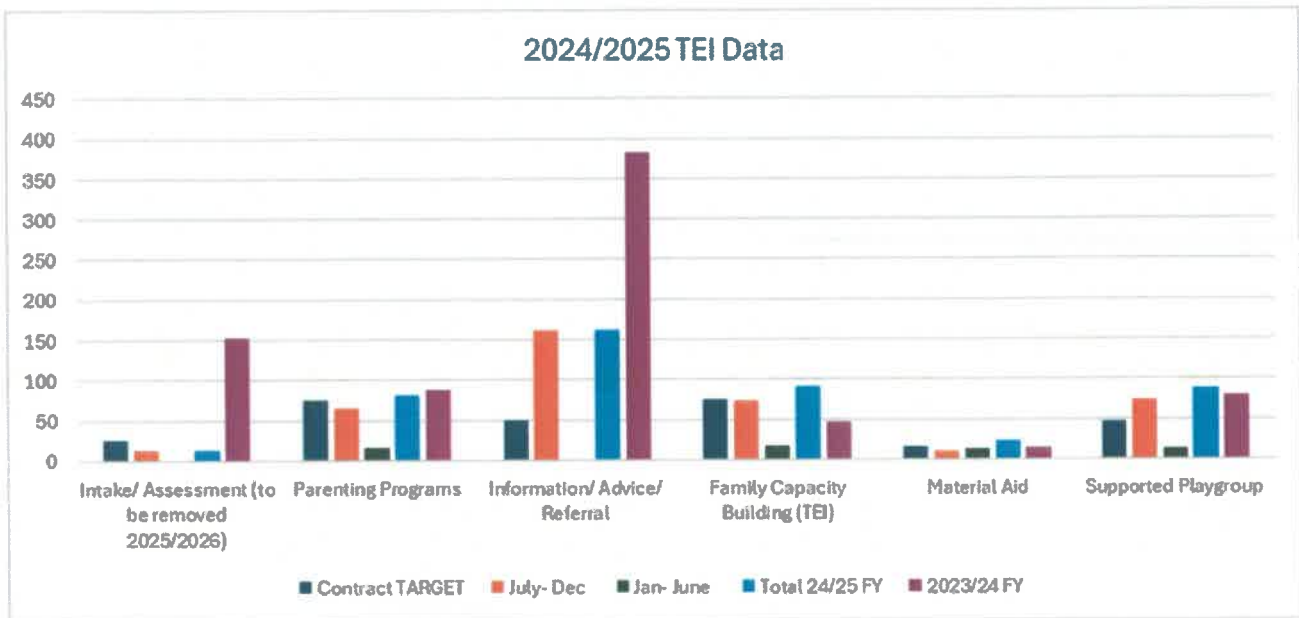
Aesop



Our Impact

Majority of our work is funded through NSW Communities and Justice under the **Targeted Earlier Intervention (TEI)** program, which focuses on addressing family vulnerabilities early in the child protection continuum. Within the Wellbeing and Safety stream, our key activities include group Parenting Programs, Supported Playgroup, and Case Management for families experiencing challenges such as parenting, social isolation, poverty, mental ill-health, family violence, and substance misuse.

The growing prevalence of domestic and family violence in our region—reflected by a 12.4% increase in DV-related assaults in Maitland over five years— and financial and housing stress has intensified demand for our support, requiring longer and more frequent engagement with families and reducing our overall service capacity. Significant population growth in the Maitland LGA- a 60% increase since 2006- has also placed significant pressure on our services, which have not received any expanded funding to support the need.



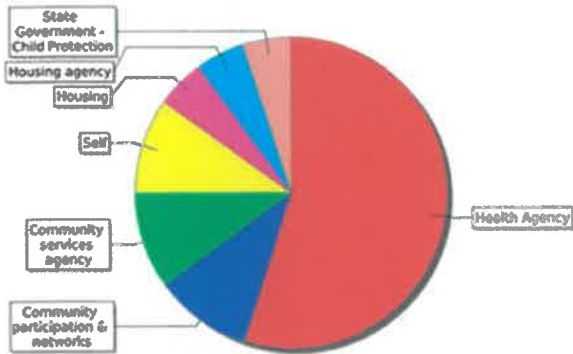
■ Neither ATSI ■ Aboriginal ■ Not stated



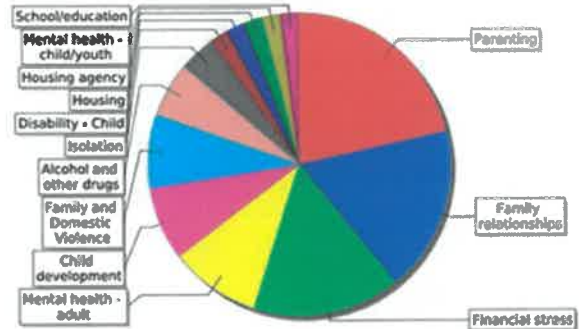
Our Impact

Case Management (TEI & IFS)

Incoming referral sources



Presenting need



● Health Agency ● Community participation & networks ● Community services agency ● Self
● Housing ● Housing agency ● State Government - Child Protection

● Parenting ● Family relationships ● Financial stress ● Mental health - adult ● Child development
● Family and Domestic Violence ● Alcohol and other drugs ● Isolation ● Disability - Child ● Housing
● Housing agency ● Mental health - child/youth ● School/education

Parenting Programs (TEI)

Term	Program	Attendance	Impact
T4 2024	123 Magic Emotion Coaching	17	"The reassurance that I'm doing ok with my parenting"
T3 2024	123 Magic (WPOF)	14	"Group had a lot of helpful info, friendly atmosphere"
T3 2024	Shark Cage	6	"Excellent course and well facilitated"
T3 2024 T4 2024	Importance of Play	18 22	Partnership with MCC Library "Facilitators are brilliant"
T4 2024 T2 2025	Circles of Security (WPOF)	12 7	Partnership with Woodberry Place of Friends "I get a better overlook on how to parent properly" (father)

Supported Playgroup (TEI)

Our Supported Playgroup use the Small Talk Evidence Based Supported Playgroup Model
 2024- T3 &4 at Metford- 273 attendances
 2025- T1 Tenambit Tiny Tykes- 84 attendances

Our Impact



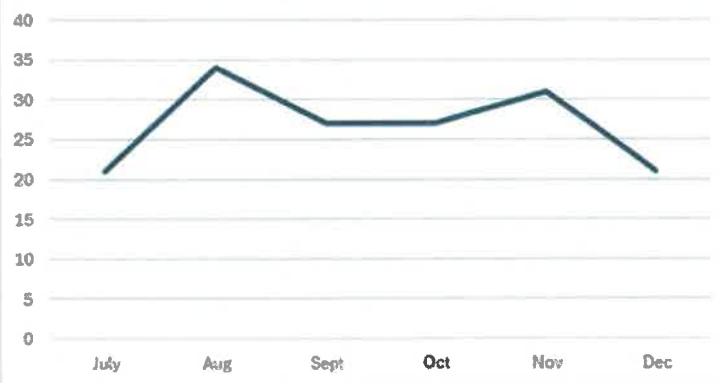
Information Advice & Advocacy (TEI)

We provided 322 instances of IA&R via in person, phone, email and website support

"You really don't know how much all this means to me, thank you!"

Client Feedback- SL on IA&R

IA&R (July-Dec)



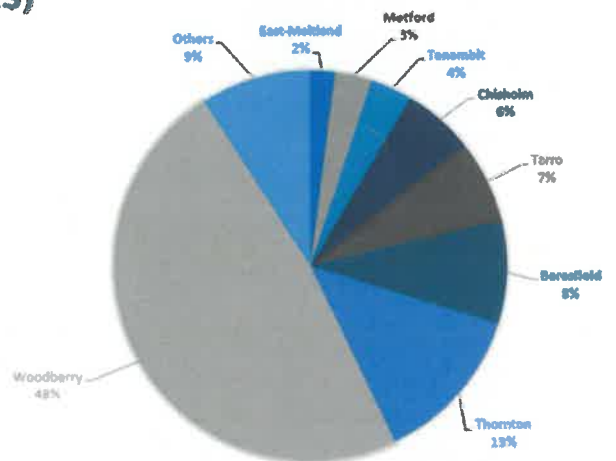
Community Strengthening (small grants)

- 2024 Christmas Hampers (FIL funders & Susan Roskell Toy drive)- 70 families supported
- 2025 January storm vouchers and assistance with thanks to NSW Government
- NAIDOC 2025 community stall and Murrook Family Day out with thanks to NIAA
- Community Craft & Connect
- National Families Week Disco with thanks to Maitland City Council
- YOTS Christmas Party
- School Orientations
- Work Development Orders
- FIL- see 'Our Supporters for funders)

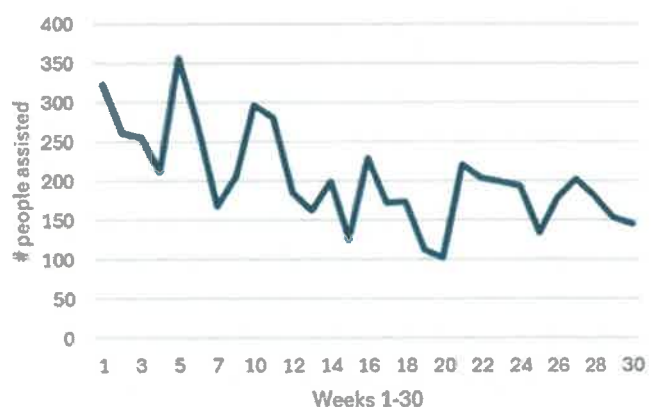
"I don't think I actually conveyed how appreciative I am of the service and the amount of gifts and food provided. Thank you so much"

Client feedback- BM on Christmas Hampers

FIL - SUBURB OF RESIDENCE



Food is Life (FIL) assistance



Maitland Family Support Inc

ABN: 69 355 650 377

Financial Statements

For the Year Ended 30 June 2025

Maitland Family Support Inc

ABN: 69 355 650 377

**Committees Report
30 June 2025**

The committee members submit the financial report of the Association for the financial year ended 30 June 2025.

Committee members

The names of committee members throughout the year and at the date of this report are:

Teineka Silva	Chairperson	
Samantha Kulupach	Deputy Chairperson	
Amy Blackwood	Treasurer	
Sheena Harvey	Public Officer	Appointed 26 May 2025
Angela Findley	Committee Member	
Kathryn Martin	Committee Member	Resigned 23 May 2025
Belinda Reed	Committee Member	
Leon Hammond	Committee Member	

Principal activities

The principal activities of the Association during the financial year are to improve child wellbeing through the empowerment of children, families, and the Maitland community by: building community wellbeing and resilience, supporting families improve social and personal wellbeing, and promoting safe and positive parenting practices

Significant changes

No significant change in the nature of these activities occurred during the year.



Operating result

The surplus of the Association for the financial year amounted to \$13,852 (2024: loss of (\$29,413)).

Auditor's Independence Declaration

The auditor's independence declaration in accordance with section 60-40 of the *Australian Charities and Not-for profit Commission Act 2012*, for the year ended 30 June 2025 has been received and can be found on page 2 of the financial report.

Signed in accordance with a resolution of the Members of the Committee:

Committee member: 	Committee member: 
Teineka Silva (Oct 7, 2025 16:32:27 GMT+11)	Samantha Kulupach (Oct 8, 2025 13:31:50 GMT+11)

Date: 10/07/2025 10/08/2025

Maitland Family Support Inc

ABN: 69 355 650 377

**Statement of Profit or Loss and Other Comprehensive Income
For the Year Ended 30 June 2025**

Income and Expenditure Statement - Community Grants Hub

	2025	2024
	\$	\$
Total Income	-	-
Expenditure		
Other Employment-Related Expenses		
Staff Training	(368)	-
	(368)	-
Direct Contract-related costs		
Group Amenities	-	361
Program Costs (Service Delivery)	-	171
Resources	-	348
	-	880
Total expenditure	368	(880)
Surplus / (Deficit) for the year	368	(880)

The accompanying notes form part of these financial statements.

Maitland Family Support Inc

ABN: 69 355 650 377

**Statement of Profit or Loss and Other Comprehensive Income
For the Year Ended 30 June 2025**

Income and Expenditure Statement – TEI Grants

	2025	2024
	\$	\$
Motor Vehicle Expenses	718	-
Office Expenses	1,634	3,145
Printing Postage & Stationery	3,119	2,086
Rent	9,176	8,520
Staff Amenities	381	120
Telephone - Mobile	-	1,250
Telephone & Internet	5,563	5,044
Uniforms & PPE	87	-
Utilities	4,557	-
Website and Branding	10,512	-
	<u>66,345</u>	<u>42,015</u>
Total Expenditure	408,709	422,000
Surplus / (Deficit) for the year	4,985	(23,259)

The accompanying notes form part of these financial statements.

Maitland Family Support Inc

ABN: 69 355 650 377

**Statement of Profit or Loss and Other Comprehensive Income
For the Year Ended 30 June 2025**

Income and Expenditure Statement – NAIDOC Grants

	2025	2024
	\$	\$
Income		
NAIDOC Grants	4,000	5,000
	<u>4,000</u>	<u>5,000</u>
Expenditure		
Indirect Contract-related costs		
Printing Postage & Stationery	-	458
Program Costs (Service Delivery)	1,343	1,125
	<u>1,343</u>	<u>1,583</u>
Total Expenditure	<u>1,343</u>	<u>1,583</u>
Surplus / (Deficit) for the year	<u>2,657</u>	<u>3,417</u>

The accompanying notes form part of these financial statements.

Maitland Family Support Inc

ABN: 69 355 650 377

**Statement of Profit or Loss and Other Comprehensive Income
For the Year Ended 30 June 2025**

Income and Expenditure Statement – MFS

	2025	2024
	\$	\$
Income		
Community Grants Hub	2,500	-
Fee for Service	4,814	-
Donations	3,737	6,407
Membership fees	11	33
Sundry Income	1,863	8,151
Interest Income - Greater	6,789	679
	<u>19,714</u>	<u>15,270</u>
Expenditure		
Direct Contract-related costs		
Group Amenities	-	222
Resources	4,159	2,805
	<u>4,159</u>	<u>3,027</u>
Expenses		
Consultation Expenses	-	4,000
General Expenses	755	2,177
Meeting Expenses	-	297
Motor Vehicle Expenses	-	484
Office Expenses	-	154
Staff Amenities	-	141
Staff Recruitment Expenses	-	440
Superannuation	-	223
Uniforms & PPE	-	195
Wages and Salaries	-	19,965
	<u>755</u>	<u>28,076</u>
Total Expenditure	<u>4,914</u>	<u>31,103</u>
Surplus / (Deficit) for the year	<u>14,800</u>	<u>(15,833)</u>

The accompanying notes form part of these financial statements.

Maitland Family Support Inc

ABN: 69 355 650 377

**Statement of Profit or Loss and Other Comprehensive Income
For the Year Ended 30 June 2025**

	2025	2024
	\$	\$
Rent	9,176	8,520
Resources	7,590	5,769
Salary Sacrifice - Other Deductions (FBT Exempt)	70,940	-
Staff Amenities	381	261
Staff Recruitment Expenses	1,117	880
Staff Supervision/EAP	1,618	1,032
Staff Training	2,718	4,450
Superannuation	32,809	34,503
Telephone & Internet	5,562	6,293
Travel - General	1,104	3,171
Uniforms & PPE	88	195
Utilities	4,557	-
Wages and Salaries	230,386	358,429
Website and Branding	10,512	-
Workers Compensation Insurance	19,125	6,472
	<u>427,324</u>	<u>461,151</u>
Surplus / (Deficit) before tax	13,852	(29,413)
Income tax expense	-	-
Surplus / (Deficit) for the year	13,852	(29,413)

The accompanying notes form part of these financial statements.

Maitland Family Support Inc

ABN: 69 355 650 377

**Statement of Changes in Equity
For the Year Ended 30 June 2025**

2025

	Retained Earnings	Total
	\$	\$
Balance at 1 July 2024	107,048	107,048
Surplus for the year	13,852	13,852
Balance at 30 June 2025	120,900	120,900

2024

	Retained Earnings	Total
	\$	\$
Balance at 1 July 2023	94,721	94,721
Deficit for the year	(29,413)	(29,413)
Prior period adjustment	41,740	41,740
Balance at 30 June 2024	107,048	107,048

The accompanying notes form part of these financial statements.

Maitland Family Support Inc

ABN: 69 355 650 377

Notes to the Financial Statements For the Year Ended 30 June 2025

The financial statements cover Maitland Family Support Inc as an individual entity. Maitland Family Support Inc is a not-for-profit Association incorporated in New South Wales and a registered charity under the *Australian Charities and Not-for-profits Commission Act 2012*.

The functional and presentation currency of Maitland Family Support Inc is Australian dollars.

Comparatives are consistent with prior years, unless otherwise stated.

1 Basis of Preparation

The financial statements are general purpose financial statements that have been prepared in accordance with the *Australian Accounting Standards - Simplified Disclosures* and the *Australian Charities and Not-for-profits Commission Act 2012*.

The financial statements have been prepared on an accruals basis and are based on historical costs modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and financial liabilities.

Material accounting policy information relating to the preparation of these financial statements are presented below, and are consistent with prior reporting periods unless otherwise stated.

The Association has adopted the amendments to AASB 101 Presentation of Financial Statements which require only the disclosure of material accounting policy information rather than significant accounting policies and therefore policy information which does not satisfy one of the following requirements has been removed from these financial statements:

- Relates to change in accounting policy;
- Policy has been developed in the absence of an explicit accounting standard requirement;
- Documents an accounting policy choice;
- Relates to an area of significant judgement or estimation; and
- Relates to a complex transaction and is required to explain the treatment to the user.

2 Material Accounting Policy Information

(a) Income Tax

The Association is exempt from income tax under Division 50 of the *Income Tax Assessment Act 1997*.

(b) Revenue and other income

Specific revenue streams

Revenue is recognised on a basis that reflects the transfer of control of promised goods or services to customers at an amount that reflects the consideration the Company expects to receive in exchange for those goods or services.

Generally the timing of the payment for sale of goods and rendering of services corresponds closely to the timing of satisfaction of the performance obligations, however where there is a difference, it will result in the recognition of a receivable, contract asset or contract liability.

None of the revenue streams of the Company have any significant financing terms as there is less than 12 months between receipt of funds and satisfaction of performance obligations

Maitland Family Support Inc

ABN: 69 355 650 377

Notes to the Financial Statements For the Year Ended 30 June 2025

2 Material Accounting Policy Information

Depreciation

Plant and equipment, excluding freehold land, is depreciated on a straight-line basis over the assets useful life to the Association, commencing when the asset is ready for use.

The estimated useful lives used for each class of depreciable asset are shown below:

Plant & Equipment	2- 5 years
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(d) Financial instruments

Financial assets

The Association's financial assets measured at amortised cost comprise trade and other receivables and cash and cash equivalents, term deposits, and other financial assets in the statement of financial position.

Financial liabilities

The financial liabilities of the Association comprise trade payables.

(e) Employee benefits

Provision is made for the Association's liability for employee benefits arising from services rendered by employees to the end of the reporting period. Employee benefits that are expected to be wholly settled within one year have been measured at the amounts expected to be paid when the liability is settled.

Employee benefits expected to be settled more than one year after the end of the reporting period have been measured at the present value of the estimated future cash outflows to be made for those benefits. In determining the liability, consideration is given to employee wage increases and the probability that the employee may satisfy vesting requirements. Cashflows are discounted using market yields on high quality corporate bond rates incorporating bonds rated AAA or AA by credit agencies, with terms to maturity that match the expected timing of cashflows. Changes in the measurement of the liability are recognised in profit or loss.

Maitland Family Support Inc

ABN: 69 355 650 377

**Notes to the Financial Statements
For the Year Ended 30 June 2025**

6 Other assets	2025	2024
	\$	\$
Prepayments	<u>1,124</u>	-
	<u><u>1,124</u></u>	<u>-</u>
7 Trade and Other Payables		
Accounts payable	5,753	4,436
Accrued expense	10,550	5,500
ATO payable	29	13,624
Other payables	(43)	223
	<u>16,289</u>	<u>23,783</u>
8 Other liabilities		
Grants received in advance- Clubs Grants	9,545	-
Provision for website and branding	10,512	-
Provision for NSW Premier Grant	8,955	-
	<u>29,012</u>	<u>-</u>

Maitland Family Support Inc

ABN: 69 355 650 377

Notes to the Financial Statements For the Year Ended 30 June 2025

14 Cash Flow Information

Reconciliation of net income to net cash provided by operating activities:

	2025	2024
	\$	\$
Profit / (loss) for the year	24,364	(29,413)
Cash flows excluded from profit attributable to operating activities		
Non-cash flows in profit:		
- depreciation	-	-
Changes in assets and liabilities:		
- (increase)/decrease in trade and other receivables	-	185
- (increase)/decrease in other assets	(1,124)	-
- increase/(decrease) in trade and other payables	(7,494)	14,990
- increase/(decrease) in other liabilities	9,545	-
- increase/(decrease) in provisions	(15,737)	(9,221)
Cashflows from operations	<u>9,554</u>	<u>(23,459)</u>

15 Events after the end of the Reporting Period

The financial report was authorised for issue on 2 September 2025 by the Committee.

No matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the Association, the results of those operations or the state of affairs of the Association in future financial years.

16 Statutory Information

The registered office and principal place of business of the association is:

Maitland Family Support Inc
11 Lawson Street
Woodberry NSW 2322

Maitland Family Support Inc

Independent Audit Report to the members of Maitland Family Support Inc

Report on the Audit of the Financial Report

Opinion

We have audited the financial report of Maitland Family Support Inc (the Association), which comprises the statement of financial position as at 30 June 2025, the statement of profit or loss and other comprehensive income, the statement of changes in equity and the statement of cash flows for the year then ended, and notes to the financial statements, including material accounting policy information, and the directors' declaration.

In our opinion, the financial report of the Association has been prepared in accordance with Division 60 of the *Australian Charities and Not-for-profits Commission Act 2012*, including:

- (i) giving a true and fair view of the Association's financial position as at 30 June 2025 and of its financial performance for the year ended; and
- (ii) complying with Australian Accounting Standards – Simplified Disclosures and Division 60 of the *Australian Charities and Not-for-profits Commission Regulations 2022*.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the Association in accordance with the auditor independence requirements of the *Australian Charities and Not-for-profits Commission Act 2012* (ACNC Act) and the ethical requirements of the Accounting Professional and Ethical Standards Board's *APES 110 Code of Ethics for Professional Accountants (including Independence Standards)* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance

Management is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards – Simplified Disclosures, and ACNC Act, and for such internal control as management determines is necessary to enable the preparation of the financial report is free from material misstatement, whether due to fraud or error.

In preparing the financial report, management is responsible for assessing the Association's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Association or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Association's financial reporting process.

Maitland Family Support Inc

Independent Audit Report to the members of Maitland Family Support Inc

We communicate with the management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



Joshua Comyns
Partner
goodCOM Audit & Assurance

Maryville, NSW

Date: 2 October 2025